

CLASS: 406-02/21-01/00049

FILE NO: 396-03-04-21-5

CROATIAN AGENCY FOR AGRICULTURE AND FOOD

Vinkovačka cesta 63c, 31 000 Osijek

I. CHANGE INVITATION TO TENDER
IN A SIMPLE PROCUREMENT

External laboratory services (services of genetic typing of Pag sheep and genescan analysis)

File reference number JED-N 68-2021

Osijek, November 3, 2021

1. GENERAL DATA

1.1. Information on Contracting Authority

Internet adress: www.hapih.hr

Organisation name: Croatian Agency for Agriculture and Food

Headquarter: Vinkovačka cesta 63c, 31 000 Osijek

OIB: 35506269186

Phone: +385 31 275 200

1.2. Contact person or contact unit

Contact: Public procurement service

Phone: +385 31 275 200

E-mail: nabava.mjere@hapih.hr

1.3. File reference number

JED-N 68-2021

1.4. List of economic operators with whom the Contracting Authority is considered to be in conflict of interests

According to Article 80 of the LPP 2016, and related to the provisions of Article 76. and 77, of the LPP 2016 and the prevention of conflicts of interest, the Contracting Authority may not enter into public procurement contracts or framework agreements with the following economic operators (as a tenderer, a member of the community of economic entities and subcontractors to the selected tenderers), as follows:

1. University of Josip Juraj Strossmayer in Osijek, OIB: 85821130368
2. Osijek-baranja county, OIB: 10383308860
3. OPG Goran Jukić, OIB:96261326033
4. LMK konzalting, obrt za poslovno savjetovanje, OIB: 58435029485
5. Koščak d.o.o., OIB:00002904193
6. KOSCAK AUDIO, obrt za produkciju i obradu zvuka, OIB: 82427174454
7. OPG Drago Koščak, OIB: 47814418721
8. VINSENT d.o.o., OIB: 09953853611
9. HEFER obrt za podučavanje i savjetovanje u poljoprivredi, OIB: 53958796428, OIB: 98578930387
10. SMART Consuelling d.o.o., OIB: 59637225616
11. INTERRA obrt za trgovinu i usluge, OIB: 06357191683
12. Centar za razvoj ekološke proizvodnje, P. Preradovića 60, 31550 Valpovo, OIB: 14949880099

1.5. Estimated value of procurement

Estimated value of procurement is 137.000,00 kn, VAT not included.

Group A - services of genetic typing of Pag sheep – 127.000,00 kn VAT not included

Group B – genescan analysis services – 10.000,00 kn VAT not included

1.6. Type of procurement procedure

The Contracting Authority conducts a simple procurement procedure for the procurement of an External Laboratory Service (Pag sheep genetic typing services and genescan analysis) in which any interested economic operator may submit tender in this procurement procedure, in accordance with the requirements and conditions of the Invitation for Tender. on the procurement of services with one economic entity, the most favorable tenderer.

2. SUBJECT OF PROCUREMENT

2.1. Description of the subject of procurement

Simple procurement is carried out for the purpose of procurement of the External Laboratory Services (services of genetic typing of Pag sheep and genescan analysis) for the needs of the project from submeasure 10.2. "Support for the conservation, sustainable use and development of genetic resources in agriculture" from the Rural Development Program of the Republic of Croatia for the period 2014-2020.

Any interested economic operator may submit a tender in this procurement procedure for one or more groups of procurement subjects, in accordance with the requirements and conditions of the Invitation for submission of tenders, in accordance with the cost list, technical specifications indicating the name, quantity and other conditions necessary for compiling an offer.

The subject of procurement is divided into groups.

CPV oznaka - 71900000-7 Laboratory services

2.2. PROCUREMENT QUANTITY

The Contracting Authority determines the exact quantity of the subject of procurement..

2.3. TECHNICAL SPECIFICATION

For group A - services of genetic typing of Pag sheep

Species: sheep

Breed: Pag sheep

Number of samples: 610

Type of biological sample: ear tissue

Delivery of samples: one-time delivery to the laboratory

The laboratory should provide a genotyping service according to the following requirements:

Type of analysis: genotyping of biological samples using a medium density chip (OvineSNP50 BeadChip)

The genotyping procedure should include about 50000 genetic markers, the so-called SNPs (Single Nucleotide Polymorphism) throughout the genome.

Genotyping result: genotypes for each of about 50000 SNPs (AA, AB or BB) for each genotyped animal within the files (Final Report, DNA Report, SNP_Map, Sample_Map,

LocusXDNA, CNV files, LRR (Log R Ratio). We also request return of residual DNA material.

Purpose: The planned selection of individuals for genotyping based on the analysis of origin will ensure the greatest possible degree of genomic variability in genotyped populations of Pag sheep. At the same time, genomic information will contribute to the accuracy of genetic evaluation of certain categories of individuals, and all available information (phenotype + origin + SNPs) will enable the determination of 'optimal' candidates as parents of future generations. The availability of genomic data will allow both control and, if necessary, correction of origin.

For group B - genescan analysis services

~~Characterization and typing of animal populations based on phenotypic and genotypic data and breeding analysis based on origin (pedigree) data and data at the molecular level with the establishment of registers.~~

Processing and analysis of biological and / or genetic material as a basis for establishing new breeding strategies.

External laboratory service for testing the origin and parenthood of animals at the molecular level (DNA) - genescan analysis of 576 samples (6 PCR plates):

- The analysis is performed on 10-20µl PCR product length 80-400 bp, marked with fluorescent colors FAM, VIC, NED and PET
- The laboratory prepares a sample for analysis on a 3730xl DNA Analyzer (or similar instrument: add size standard 500LIZ and formamide
- The laboratory performs fragment analysis on a 3730xl DNA Analyzer (or similar instrument
- e-mail raw results (.fsa) as produced by DNA Analyzer

2.4. Price schedule

The description, type and quantity of the subject of procurement are stated in the Price schedule, which is in the form of an excel workbook as a separate document attached to the invitation to tender - Annex III.

The Tenderers are obliged to submit the completed excel table of the Tender Price schedule together with the Tender.

The data should be entered in the Price schedule form as follows:

- The Tenderer must fill in all required items from the Price schedule
- The table is created in such a way that the formulas that calculate the total prices when entering unit prices and VAT rates are inserted
- In accordance with the form of the Price schedule, the Tenderer should state the unit price without VAT in HRK, the total price without VAT in HRK, the VAT rate, the amount of VAT in HRK and the total price with VAT in HRK
- If the Tenderer is not in the VAT system, the fields provided for entering the amount of VAT are left blank, and in the total Tender price he enters the price without VAT in HRK
- The tenderer is obliged to check the automatic calculation in the Price schedule. The tenderer is responsible for all errors that may occur in such calculations for any reason.
- If the automatic calculation stated in the Price schedule does not work on the tenders equipment for any reason, the tenderer is obliged to fill in the Price schedule manually with indelible ink.

The invitation to tender, the Price schedule, the technical specification and all the accompanying documents form a single unit and cannot be changed.

If the contracting authority finds that the tenderer has changed the invitation or submitted an incomplete tender, it will not be considered.

2.5. Place of delivery

Croatian Agency for Agriculture and Food

Usorska 19, Brijest

31000 Osijek

2.6. Start and termination of the Agreement date and delivery dynamics

The most favorable tenderer for a particular group of procurement items will be the purchase order for the execution of the service.

Deadline for service execution: no later than 31.12.2021.

Delivery of the service is one-time, the selected tenderer is obliged to deliver the entire service within the deadline specified in the tender in the Statement on the deadline for execution of the service Annex II of this Invitation.

Tender with a longer delivery time than requested will not be considered.

On delivery of the subject of procurement, the authorized representatives of the contracting authority and the tenderer shall sign the handover record.

3. BASIS FOR EXCLUSION OF THE ECONOMIC OPERATOR

3.1. The Contracting Authority shall exclude the economic operator from the simple procurement procedure:

1. If an economic entity having its establishment is an economic entity established in the Republic of Croatia or a person who is a member of an administrative, management or supervisory body or has the authority to represent, make decisions or supervise that economic entity and who is a citizen of the Republic of Croatia convicted by a final judgment for:

a) participation in a criminal organization, on the basis of

- Article 328 (criminal association) and Article 329 (commission of a criminal offense within a criminal association) of the Criminal Code

- Article 333 (association for the commission of criminal offenses), from the Criminal Code (Official Gazette 110/97, 27/98, 50/00, 129/00, 51/01, 111 / 03, 190/03, 105/04, 84/05, 71/06, 110/07, 152/08, 57/11, 77/11 and 143/12)

b) corruption, based on

- Article 252 (receiving bribes in business), Article 253 (giving bribes in business), Article 254 (abuse in public procurement procedures), Article 291 (abuse of position and authority), Article 292 (illegal favoritism) , Article 293 (receiving bribes), Article 294 (giving bribes), Article 295 (trading in influence) and Article 296 (giving bribes for trading in influence) of the Criminal Code

- Article 294a (receiving bribes in business), Article 294b (giving bribes in business), Article 337 (abuse of position and authority), Article 338 (abuse of office), Article 343 (illegal mediation), Article 347 (acceptance of bribes) and Article 348 (giving bribes) of the Criminal Code (Official Gazette 110/97, 27/98, 50/00, 129/00, 51/01, 111/03, 190/03, 105/04, 84/05, 71/06, 110/07, 152/08, 57/11, 77/11 and 143/12.)

c) fraud, based on

- Article 236 (fraud), Article 247 (business fraud), Article 256 (tax or customs evasion) and Article 258 (subsidy fraud) of the Criminal Code

- Article 224 (fraud), Article 293 (fraud in business operations) and Article 286 (evasion of taxes and other duties) from the Criminal Code (Official Gazette 110/97, 27/98, 50 / 00., 129/00., 51/01., 111/03., 190/03., 105/04., 84/05., 71/06., 110/07., 152/08., 57 / 11, 77/11 and 143/12)

d) terrorism or criminal offenses related to terrorist activities, on the basis of

- Article 97 (terrorism), Article 99 (public incitement to terrorism), Article 100 (recruitment for terrorism), Article 101 (training for terrorism) and Article 102 (terrorist association) of the Criminal Code

- Article 169 (terrorism), Article 169a (public incitement to terrorism) and Article 169b (recruitment and training for terrorism) of the Criminal Code (Official Gazette 110/97, 27/98). , 50/00, 129/00, 51/01, 111/03, 190/03, 105/04, 84/05, 71/06, 110/07, 152/08. , 57/11, 77/11 and 143/12)

e) money laundering or terrorist financing, based on

- Article 98 (terrorist financing) and Article 265 (money laundering) of the Criminal Code

- Article 279 (money laundering) of the Criminal Code (Official Gazette 110/97, 27/98, 50/00, 129/00, 51/01, 111/03, 190 / 03, 105/04, 84/05, 71/06, 110/07, 152/08, 57/11, 77/11 and 143/12)

f) child labor or other forms of trafficking in human beings, on the basis of

- Article 106 (trafficking in human beings) of the Criminal Code

- Article 175 (trafficking in human beings and slavery) of the Criminal Code (Official Gazette 110/97, 27/98, 50/00, 129/00, 51/01, 111/03). , 190/03, 105/04, 84/05, 71/06, 110/07, 152/08, 57/11, 77/11 and 143/12), or

1. If an economic entity not established in the Republic of Croatia or a person who is a member of an administrative, management or supervisory body or has the authority to represent, make decisions or supervise that economic entity and who is not a citizen of the Republic of Croatia has been convicted of criminal offenses 1 (a) to (f) of this paragraph and for the relevant offenses which, under the national law of the State of establishment of the economic operator or of the State of which the person is a national, include the grounds for exclusion referred to in Article 57 (1) (a) to (f) of Directive 2014/24 / EU.

3.2. For the purpose of determining the stated circumstances and proving that there are no grounds for exclusion from item 3.1. the contracting authority shall accept as sufficient evidence the Statement of Impunity which forms Annex I to this documentation, which must be stamped and signed by the person responsible for representing the economic operator.

3.3. The contracting authority shall exclude an economic operator from the simple procurement procedure if it finds that the economic operator has not fulfilled the obligations to pay due tax and pension and health insurance obligations:

1. in the Republic of Croatia, if the economic entity has a business establishment in the Republic of Croatia, or

2. in the Republic of Croatia or in the country of establishment of the economic entity, if the economic entity is not established in the Republic of Croatia.

Exceptionally, the Contracting Authority will not exclude an economic operator from the simple procurement procedure if, in accordance with a special regulation, it is not allowed to pay its obligations or is granted a deferral of payment.

3.4. For the purpose of determining the stated circumstances and proving that there are no grounds for exclusion from item 3.3. of this documentation the tenderer is obliged to submit:

Certificate from the tax administration or other competent authority in the country of establishment of the economic entity proving that there are no grounds for exclusion referred to in point 3.3. of this documentation.

The document referred to in point 3.4. must not be older than the date of sending this invitation to tender.

4. CRITERIA FOR ECONOMIC SUBJECT CHOICE (CAPABILITY CONDITIONS)

4.1. The ability to perform the professional activity of an economic entity shall be proven by an excerpt from the court, trade, professional or other appropriate register in the country of its establishment. (The tenderer may submit a copy of the statement).

The document referred to in point 4.1. of this call must not be older than the publication of this call.

5. TENDER INFORMATION

5.1. Content and Tender preparation

The Tender is a statement of the tenders will in writing that he will perform the service in accordance with the conditions and requirements of the Invitation to Tender.

The offer is made in a way that makes it whole.

The Tender must contain at least:

1. The Tender sheet - filled in and signed by the authorized persons of the Tenderer, and stamped
2. Signed and certified Statement of Impunity (Annex I)
3. Completed statement on the deadline for performance of services (Annex II)
4. Completed Price schedule Sheet (Annex III)
5. Proof of entry in the court, trade, professional or other appropriate register
6. Certificate of the tax administration on paid taxes and contributions, not older than the date of publication of this Invitation.

5.2. Submission of Tender

The Tenderer submits the Tender exclusively by e-mail before the deadline for submission of Tenders, to the e-mail address of the Client: **nabava.mjere@hapih.hr**

When sending a Tender by e-mail, specify: **Tender documentation of submeasure 10.2.**

The Tender shall be delivered by 12.00 hours CET of 16th November 2021 latest

5.3. Form of participation

No community of Tenderers is allowed in the procurement in question (no joint Tenders) and no subcontractors.

5.4. Tender price - setting

The Tenderer submits a Tender with the price expressed in HRK without VAT.

The price of the Tender must include all costs and discounts without value added tax, if the Tenderer gives them.

The total Tender price is the Tender price with value added tax.

Prices are fixed throughout the term of the contract. Total payments without value added tax on the basis of the concluded contract in question may not exceed the estimated value of the purchase.

5.5. Language in which the tender is submitted

The offer is made in Croatian and Latin script. All other documentation attached to the Tender must also be in Croatian.

5.6. Tender validity period

The submitted Tender binds the Tenderer to the Contracting Authority for 30 days from the day of Tender submission, ie until the expiration of any subsequently extended deadline confirmed by a written response.

The Tender validity period cannot be shorter than 30 days from the day of Tender submission.

5.7. Award criterion of the most economically advantageous tender

According to Article 12 of the Ordinance on the implementation of simple procurement of the Croatian Agency for Agriculture and Food and Annex 10 of the Rules for the implementation of the simple procurement procedure, the Tender for the implementation of submeasure 10.2. (CLASS: 440-12 / 21-10-02 / 0001, REGISTRATION NUMBER: 343-1601 / 01-21-001) the criterion for selection of the Tender in this simple procurement procedure is the lowest price.

One acceptable offer is sufficient for selection.

In the event that two or more valid Tenders are ranked equally according to the selection criteria, the Contracting Authority will select the Tender received earlier.

6. OTHER PROVISIONS

6.1. Date, time and place of Tender opening

The opening of Tenders will not be public.

6.2. Examination and evaluation of tenders

In the process of review and evaluation of Tenders, the Contracting Authority will, in accordance with the conditions and requirements of the Invitation to Tender, check in the following order:

1. form, content and completeness of the offer,

2. fulfillment of competency requirements,
3. fulfillment of requirements related to the description of the subject of procurement and technical specifications,
4. calculation correctness of the offer,
5. fulfillment of other conditions from the Invitation for submission of Tenders

If a calculation error is found during the review of the Tender, the Contracting Authority will request the tenderer to accept the calculation error, and the Tenderer is obliged to respond within a period not exceeding five days.

After checking the Tenders, the Contracting Authority will reject the Tenders if there are other reasons for rejection referred to in Article 6.3. of this Call.

After reviewing and evaluating the s in accordance with this article, valid Tenders are ranked according to the Tender selection criteria.

6.3. Tender refusing reasons

- Based on the results of the review and evaluation of tenders, the Contracting Authority may refuse:
 - late offer
 - incomplete offer
 - an offer containing harmful provisions,
 - a tender which the Contracting Authority rightly considers not to be the result of competition,
 - Tender of the Tenderer with an amount higher than the estimated value of the procurement
 - - Tender of the Tenderer who has not paid taxes and contributions to the Republic of Croatia
 - - if it has been established that the Tenderer has changed part or the entire content of the Invitation to Tender (cost estimate, conditions from the Invitation, Statements)
 - - if the Tenderer did not provide the requested explanation within the set deadline or his explanation is not acceptable for the Contracting Authority.

6.4. The procedure for making the Award Decision or Decision on Cancellation

The Contracting Authority shall, within 10 (ten) days from the day of expiry of the deadline for submission of tenders based on the results of review and evaluation of tenders, make a decision on selection according to the criteria for selection of tenders or if there are reasons to cancel the public procurement procedure.

If two or more valid Tenders are ranked equally according to the Tender selection criteria, the Contracting Authority will select the bid received earlier.

The Decision on cancellation or the Award Decision will be delivered by the Contracting Authority to the Tenderers electronically (e-mail) and published on the website of the Contracting Authority.

The Contracting Authority may, by decision, correct errors in names or numbers, spelling or calculations and other obvious inaccuracies in the selection decision it has made. The correction of an error shall take effect from the date on which the selection decision being corrected takes legal effect.

If the Contracting Authority does not receive any acceptable Tender within the given deadline and / or if the Client for any reason withdraws from this procurement procedure, it will make a Decision on

6.5. Deadline, method and conditions of payment

For the delivered service, the person responsible for the execution of the contract by the Contracting Authority and the person responsible for the execution of the contract by the bidder shall sign the handover record.

Pursuant to Article 6 of the Electronic Invoicing in Public Procurement Act (OG 94/2018), the Croatian Agency for Agriculture and Food is obliged to receive and pay only e-invoices.

Payment will be made in accordance with the rules of financial operations of the users of the State Budget upon delivery, and within 30 days from the date of receipt of the invoice.

The Tenderer undertakes to indicate the number and date of the purchase order on the invoice.

Invoices that will not be indicated above will not be paid, and they will be returned to the Tenderer within the legal deadline.

Claiming payment security is excluded.

The Tenderer may not charge any additional costs other than those already provided for in the cost estimate of the invitation to Tender.

Pursuant to Article 12, this procedure is not subject to the provisions of the Public Procurement Act (OG 120/16).

6.6. Completion of the procedure

The simple procurement process ends with delivery of the Award Decision or Decision on Cancellation.

Tender number: _____

Tender date: _____

Contracting Authority: Croatian Agency for Agriculture and Food, Vinkovačka cesta 63c, 31 000 Osijek

OIB: 35506269186

Subject of procurement: External laboratory services (services of genetic typing of Pag sheep and genescan analysis), JED-N 68-2021

Name and seat of the tenderer authorized to communicate with the Contracting Authority			
VAT ¹		Giro account	
Business entity in the VAT system (circle)		YES	NO
Adress			
Phone		Fax	
E-mail			
Name and surname of the person (s) authorized to sign the contract			
Name, surname and function of the contact person			

Tender value:

Tender price without VAT	
Value added tax ²	
Offer price with VAT	

Tender validity period: _____

In _____

(place and date)

P.S.

(signature of responsible person)

¹ Or the national identification number according to the country of residence of the economic operator, if applicable

² If the bidder is not in the VAT system or the subject of procurement is exempt from VAT, leave the field blank

ATTACHMENT I

Tenderer name: _____

Address: _____

VAT: _____

CRIMINAL RECORDS OFFICE CERTIFICATE

by which I _____ from _____)
(name and surname) (residential address)

VAT _____ as a legally authorized representative
economic operator _____
(name and address of the economic operator, VAT)

I declare that against me personally or a person who is a member of the administrative, management or supervisory body or has the authority to represent or against the economic entity I represent, no final conviction has been pronounced for any of the following criminal offenses or for appropriate criminal offenses under the regulations of the economic operator or the State of which the person is legally authorized to represent the economic operator:

a) participation in a criminal organization, according to

- Article 328 (criminal association) and Article 329 (commission of a criminal offense within a criminal association) of the Criminal Code

- Article 333 (association for the commission of criminal offenses), from the Criminal Code (Official Gazette 110/97, 27/98, 50/00, 129/00, 51/01, 111 / 03, 190/03, 105/04, 84/05, 71/06, 110/07, 152/08, 57/11, 77/11 and 143/12)

b) corruption, according to

- Article 252 (receiving bribes in business), Article 253 (giving bribes in business), Article 254 (abuse in public procurement procedures), Article 291 (abuse of position and authority), Article 292 (illegal favoritism) , Article 293 (receiving bribes), Article 294 (giving bribes), Article 295 (trading in influence) and Article 296 (giving bribes for trading in influence) of the Criminal Code

– Article 294a (receiving bribes in business), Article 294b (giving bribes in business), Article 337 (abuse of position and authority), Article 338 (abuse of office), Article 343 (illegal mediation), Article 347 (accepting bribes) and Article 348 (giving bribes) from the Criminal Code (Official Gazette 110/97, 27/98, 50/00, 129/00, 51 / 01., 111/03., 190/03., 105/04., 84/05., 71/06., 110/07., 152/08., 57/11., 77/11. And 143 / 12.)

c) fraud, according to

- Article 236 (fraud), Article 247 (business fraud), Article 256 (tax or customs evasion) and Article 258 (subsidy fraud) of the Criminal Code

- Article 224 (fraud), Article 293 (fraud in business operations) and Article 286 (evasion of taxes and other duties) of the Criminal Code (Official Gazette 110/97, 27/98, 50 / 00., 129/00., 51/01., 111/03., 190/03., 105/04., 84/05., 71/06., 110/07., 152/08., 57 / 11, 77/11 and 143/12)

d) terrorism or criminal offenses related to terrorist activities, according to

- Article 97 (terrorism), Article 99 (public incitement to terrorism), Article 100 (recruitment for terrorism), Article 101 (training for terrorism) and Article 102 (terrorist association) of the Criminal Code

- Article 169 (terrorism), Article 169a (public incitement to terrorism) and Article 169b (recruitment and training for terrorism) of the Criminal Code (Official Gazette 110/97, 27/98), 50/00, 129/00, 51/01, 111/03, 190/03, 105/04, 84/05, 71/06, 110/07, 152/08., 57/11, 77/11 and 143/12)

e) money laundering or terrorist financing, according to

- Article 98 (terrorist financing) and Article 265 (money laundering) of the Criminal Code

- Article 279 (money laundering) of the Criminal Code (Official Gazette 110/97, 27/98, 50/00, 129/00, 51/01, 111/03, 190 / 03, 105/04, 84/05, 71/06, 110/07, 152/08, 57/11, 77/11 and 143/12)

f) child labor or other forms of trafficking in human beings, according to

- Article 106 (trafficking in human beings) of the Criminal Code

- Article 175 (trafficking in human beings and slavery) of the Criminal Code (Official Gazette 110/97, 27/98, 50/00, 129/00, 51/01, 111/03). , 190/03, 105/04, 84/05, 71/06, 110/07, 152/08, 57/11, 77/11 and 143/12),

Signature of the person authorized to represent the economic operator

In _____, _____ 2021. Year

ATTACHMENT I II

Tenderer: _____

Address: _____

Tax Identification number: _____

IZJAVA O ROKU IZVRŠENJA USLUGE

We declare that we have studied and understood all provisions of the Tender documents in an open simple procurement procedure of the Subject of procurement: External laboratory services (services of genetic typing of Pag sheep and genescan analysis), JED-N 68-2021 and that we agree with them and accept them.

In this regard, we guarantee that we will perform the service for the group _____ within / no later than _____.

In _____
(place and date)

M.P.

(signature)